University of Houston  Spanish Language Program
SPANISH 2302 — Spring 2007

❖ GENERAL INFORMATION:
Instructor's Name: _______________________________________________________________
Office Hours: ___________________________________________________________________
Office Phone Number: _________________________ Email: _____________________________

❖ TEXTBOOK AND MATERIALS:
[The package contains: Student interactive CD Rom]

❖ COURSE DESCRIPTION:
Bienvenidos to Spanish 2302! This is the second course of the Spanish Language Program and it has been designed for students of Spanish as Second Language. Spanish 2302 follows a communicative approach: from the first day of class you will interact in Spanish in a meaningful context with your instructor and classmates. By the end of this course you will have a general knowledge of the grammar of the Spanish language and you will be able to communicate effectively in Spanish according to this level.

LEARNING OUTCOMES:
1. Students will develop communicative competence at the intermediate’s level through the enhancement of listening and speaking skills in Spanish, which will allow them to converse with ease and confidence in communicative interactions.
2. Students will demonstrate knowledge of reading and writing competence in Spanish at the intermediate’s level, through reading activities and compositions assignments that will require analytical and critical skills.
3. Students will demonstrate a fundamental knowledge of Spanish grammar at the intermediate’s level; in addition, they will be introduced to the cultures of the Spanish-speaking world and its people.

❖ GRADING SYSTEM:
Attendance and participation 10%
Homework: 10% (1% each)
Oral presentation 10%
Compositions: 15% (3 compositions x 5% each)
Reading Quizzes: 10% (10 quizzes x 1% each)
Exams 20% (5 Exams x 4%)
Final exam 25%
Final Grade: 100%

University of Houston Grading Scale
A 94-100 B 84-86 C 74-76 D 64-66
A- 90-93 B- 80-83 C- 70-73 D- 60-63
B+ 87-89 C+ 77-79 D+ 67-69 F below 60

Note: A minimum passing grade of C- is required to enrollment in the next Spanish level
STUDENTS’ RESPONSIBILITIES:

I. Attendance to scheduled sessions

To derive the utmost benefit from this class, daily attendance is essential. We invite you to take advantage of the possibility of practicing the language in class. Attendance to each session is required.

- More than five hours unexcused absences per semester will result in you being dropped from the course.
- You should not make travel/employment plans that interfere with classes or exams since make up exams cannot be made in order to accommodate such plans.
- You are responsible for contacting other classmates to obtain any information discussed in the event of class missed.
- Student athletes, band members and members of other university sanctions should bring a letter from their supervisor or specific department during the first week of classes indicating the dates they will miss class.
- Students who require special accommodations for religious holidays should make arrangements with their instructor during the first week of classes.
- Students with recognized disabilities will be provided reasonable accommodations, appropriate to the course, upon documentation of the disability with a Student Accommodation Form from the Center for Students with Disabilities. To receive these accommodations, you must request the specific accommodations by submitting them to the instructor in writing during the first two weeks of classes. Students who fail to submit a written request will not be considered for accommodations.
- In case of withdrawing from the class, it is the student’s responsibility to fill in the appropriate documentation either by using the drop/add form or using the online enrollment services.

II. Active Participation in sessions

In-class participation provides one of the best opportunities to develop your communicative skills. Participation in this course is strongly encouraged, and you will receive a grade for your participation. Your instructor will evaluate your participation level twice per semester based on the criteria s/he will give you the first week of classes.

III. Homework (Tarea)

The development of the language skills requires daily practice. Throughout the course there will be homework assignments (Tarea) as detailed on the tentative daily schedule. Note that many of the homework assignments are necessary preparation for activities in subsequent classes. The homework activities prepare you to attain the most benefit from the activities and help you to monitor your own progress in the learning of the language. Homework is a great opportunity to reinforce the learning of the contents studied in class.

- All homework should be completed by the date listed on the tentative daily schedule, and your instructor may check in class whether they have been completed.
- Late homework will not be accepted. Incomplete homework will not be given a mark.
- You can use the Language Acquisition Center to do some homework. Your instructor will inform you of the LAC hours and location.

Types of Homework Assignments:

1. Homework: Each day you are expected to do your assigned homework. The activities for a given day appear on the tentative calendar. They typically consist of activities from the Textbook web site, the CD
Rom and online Workbook and Lab manual activities. The Homework activities will be scored either “1” (more than 70% completed) or “0” (less than 70% completed).

2. Compositions: You will write three compositions of 300 words or more each. One of these will be done in class. The other two will be home assignments and your instructor may request the use of ATAJO for them. Your instructor will request that you submit a draft, make corrections and then resubmit a final version through the turnitin.com website. To submit in a composition or other written work that has already been submitted for a grade in another course is considered plagiarism and it will be subject to sanctions. The compositions are based on the writing section of the workbook. In addition to using turnitin.com, these compositions must be typed, double spaced, 12 pt font, and with typed accents (á, é, í, ó, ú), and ¡!, ¿?, ñ, and a hard copy may be requested at the beginning of the class. Compositions will be evaluated following writing assignment criteria. Your instructor will give you more information on it before the first composition is due. No late compositions will be accepted without appropriate written documentation.

3. Oral presentations: Each student has to give an oral presentation of 5-7 minutes with no reading notes allowed. The topic will be selected with the help of the instructor. Before the date of the presentation the student must submit a summary for the instructor’s approval.

4. Reading Quizzes (PRUEBAS): There will be 10 Reading Quizzes. Each one will last a maximum of 10 minutes and will cover material from the Aventuras Literarias section which appears in each chapter of the Text book.

5. Exams: There will be 5 exams. These will cover the material in the textbook, the online Workbook and Lab Manual, class activities and discussion.

6. Final Exam: There will be a final exam in this course. The date is indicated in the tentative daily schedule. The location of the final exam will be announced in class. Students requiring special testing procedures must provide documentation to the instructor during the first two weeks of classes.

Absence from Exams:
- If you will be absent from an exam you must contact at least a week in advance the Coordinator for your class.
- You must provide written documentation for any absence before a make-up exam is authorized. No make-ups will be considered without written, justifiable documentation for your absence.
- Students must take the make-up within two working days from the date of the original exam. Any additional extensions may be granted only under exceptional circumstances and will be done at the discretion of the Director of the Spanish Language Program.
- ‘Preexisting travel plans’ will not be considered a reasonable cause for missing an Exam!

❖ SOME OTHER IMPORTANT CLASS POLICIES:

✓ All cellular phones must be turned off during class time.
✓ Tardiness: Your instructor may deny admission to students who arrive 10 minutes late.
✓ Violations of the Code of Conduct will not be tolerated. This means that homework assignments, writing assignments, exams and quizzes must be your own work. Any violation of this policy will result in expulsion from the class, and implementation of sanctions as stated in the Student Code of Conduct.
✓ Any behavior considered disruptive or that does not contribute positively to the learning environment of the classroom will be sanctioned as stated in the Student Code of Conduct.
✓ Violations of the Academic Honesty code of conduct will not be tolerated. This means that homework assignments, writing assignments, exams and quizzes must be your own
work. Any violation of this policy may result in expulsion from the class, and/or implementation of sanctions as stated in the Student Code of conduct.

✔ No food is allowed in the classroom.
✔ No Extra Credit is available for this course.

❖ Final note Try to resolve any problems that might arise with your instructor. If, after having done this, you feel the problem has not been solved, feel free to contact the Coordinator of your course:

Prof. Aymara Boggiano
Coordinator Spanish Language Program
437 Agnes Arnold Hall
Phone: 713-743-3055
Office Hours: M T W Th; 1-4 pm; or by appt.
Email: aboggiano@uh.edu

In the event the coordinator cannot give a satisfactory answer to your problems, she will give you an appointment with the Director of the Spanish Language Program: Prof. Carlos Ramirez

Director of Spanish Language Program
438 Agnes Arnold Hall
Phone: 713-743-9914
Office Hours: W-Th 10-12
W Th F 2-5, and by appointment
Email: cjramirez@uh.edu

¡Buena suerte!