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UNIVERSITY OF HOUSTON**

Office of the Senior Vice Chancellor for Academic Affairs  
UH System

Office of the Senior Vice President for Academic Affairs and Provost  
University of Houston

April 17, 2006

To: Elaine Charlson; Michael Rierson; Ed Hugetz; Jim McShan; Dave Irvin; Dennis Fouty; Charles Henry; David Small; Rosemary Grimmet; Dona Hamilton; John Antel; Marco Mariotto; Dan Wells; Francisco Zelaya

RE: Appointment to the SACS Compliance Management Committee

Dear Colleagues:

All of you are aware of the University's upcoming SACS reaffirmation in 2008 and our recent activities to prepare for this. In order for our application for reaffirmation to be successful, broad participation and cooperation by the campus community is required. I am asking you to serve on a committee that will manage the delivery of the University's compliance certification document.

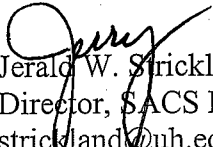
The University's reaffirmation efforts center around the production of two major documents; the Compliance Certification Report (CCR) and a Quality Enhancement Plan (QEP). While greater attention will be given to the QEP in the future, we are currently focused on the effort needed to compile the extensive documentation needed for the CCR. The collection of much of this documentation must begin this summer. The SACS Leadership Team of Jay Gogue, Donald Foss, Elaine Charlson, John Rudley, Steven Craig and I have recommended a committee to manage the compliance certification process. As a member of this committee you will be expected to provide guidance in demonstrating compliance, motivating campus participation and resolving problems. You will also be responsible for the final review of the document before approval by the Leadership Team and submission to SACS.

We anticipate a need for the Compliance Certification Management Committee to meet every two months. We are arranging the first meeting for next week and will e-mail you the details once we have them. At that time, we will familiarize you more with SACS expectations and ask you to approve members of a working committee that will be responsible for assembling the documentation for this report.

**Learning. Leading.™**

Brian McKinney (3-9116; bmckinney@central.uh.edu) joins me in leading the University's planning efforts in reaffirmation. If you have questions, please feel free to contact either of us. With your help we look forward to a successful effort.

Sincerely,



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