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Office of the Senior Vice Chancellor for Academic Affairs  
UH System

Office of the Senior Vice President for Academic Affairs and Provost  
University of Houston

May 12, 2006

To: Lannis Kirkland, Todd Chaykosky, Jacquie Hawkins, Larry Witte, Bill Monroe, Carl Boger, Victor Flatt, Sara Fishman, Ian Evans, Roger Boltz, Shara Zatopek, Fred Lewallen, Brian McKinney

RE: Appointment to the SACS Faculty Standards Committee

Dear Colleagues:

All of you are aware of the University's upcoming SACS reaffirmation in 2008 and our recent activities to prepare for this. In order for our application for reaffirmation to be successful, broad participation and cooperation by the campus community is required. I am asking you to serve on a committee that will produce a major component for the University's compliance certification report, the documentation of faculty qualifications.

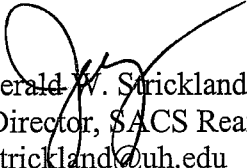
The University's reaffirmation efforts center around the production of two major documents; the Compliance Certification Report (CCR) and a Quality Enhancement Plan (QEP). While greater attention will be given to the QEP in the future, we are currently focused on the effort needed to complete the CCR. One of the large tasks we have in demonstrating compliance is documenting our faculty's qualifications for the Fall 2006 and Spring 2007 semesters. To be successful, we must begin collection of this documentation this summer. The Faculty Standards Committee will be charged with making sure this is accomplished in each of the colleges. As a member of the committee you are being asked to identify the best way to collect and submit the documentation from your college, facilitate the working relationships needed between your college personnel and the UH SACS staff and help to meet any challenges that might arise.

We anticipate the Faculty Standards Committee may need to meet somewhat frequently over the next few months to clarify what needs to be collected and how it will be submitted. Once the process is underway, the committee may not need to meet as often. We are arranging the first meeting in the next couple of weeks and will e-mail you the details once we have them. At that time, we will familiarize you more with SACS expectations and outline preliminary tasks that will get us started in assembling this documentation.

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Brian McKinney (3-9116; [bmckinney@central.uh.edu](mailto:bmckinney@central.uh.edu)) joins me in leading the University's planning efforts in reaffirmation. If you have questions, please feel free to contact either of us. With your help we look forward to a successful effort.

Sincerely,



Jerald W. Strickland  
Director, SACS Reaffirmation of Accreditation  
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