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Office of the Senior Vice Chancellor for Academic Affairs  
UH System

Office of the Senior Vice President for Academic Affairs and Provost  
University of Houston

April 17, 2006

To: Elaine Charlson, Exec Assoc VC/VP, Academic/Faculty Affairs; SACS Liaison  
John Rudley, VC/VP, Administration & Finance  
Steven Craig, Professor of Economics; President Faculty Senate

RE: Appointment to the SACS Leadership Team

Dear Colleagues:

As activities for SACS reaffirmation of accreditation process increase, I want to reiterate your role in this process and outline what you should expect as a member of the Leadership Team. Your involvement on the team signals to SACS our respect for and commitment to the reaffirmation process. While the team membership is largely suggested by SACS, we have the latitude to include members that ensure the University community is well served and well informed throughout this process. Your participation on this team, along with President Jay Gogue and Provost Donald Foss, will help us fulfill these purposes.

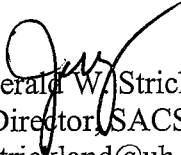
The University's reaffirmation efforts center around the production of two major documents; the Compliance Certification Report (CCR) and a Quality Enhancement Plan (QEP). The University's SACS planning structure includes a committee for the management of the CCR and a working committee responsible for assembling the extensive documentation needed for this report. In addition, we will convene a committee to produce the QEP. Both of these documents will have to be delivered to SACS in the fall of 2007.

We do not anticipate a need for the Leadership Team to meet on a regular basis and defer to you on how you want to be apprised of progress. There will be a SACS Leadership Team orientation session in Atlanta on June 12, 2006 and we encourage you to attend; travel arrangements will be made by the UH SACS Staff. You will also be responsible for final approval of the CCR and QEP documents prior to submission. In addition, you will be asked to meet with the SACS on-site reviewers in early 2008.

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Brian McKinney (3-9116, [bmckinney@central.uh.edu](mailto:bmckinney@central.uh.edu) ) joins me in leading the University's planning efforts in reaffirmation. If you have questions, please feel free to contact either of us. With your guidance we look forward to a successful effort.

Sincerely,

  
Gerald W. Strickland  
Director, SACS Reaffirmation of Accreditation  
[strickland@uh.edu](mailto:strickland@uh.edu)  
3-8330

cc: Jay Gogue, Chancellor/President  
Donald Foss, Sr. VC/VP Academic Affairs/Provost